

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE WOODMEN HILLS METROPOLITAN DISTRICT**

May 25, 2023

Attendance:

Board Members present: President Troy Stinson, Vice President Sherry Ringen, and Treasurer Stacey Popovich.

District personnel present: Water Enterprise Director JD Shivvers, Wastewater Enterprise Director Wally Eaves, Parks & Rec Director Marcus Graves, Finance and Administration Director Carter Bullion, and Legal Counsel Jon Wagner

1. Call to Order

Convene: President Stinson calls the meeting to order at 5:33 PM

2. Roll Call

Stacey Popovich, Sherry Ringen, and Troy Stinson present.

Motion: To excuse Kelsie Ives from the meeting

Moved: Stacey Popovich moves

Second: Troy Stinson seconds

Discussion: None

Vote: Carried by unanimous vote

3. Director Disclosures

No conflicts.

4. Approval/Disapproval of Agenda

Motion: To approve amended agenda

Moved: Sherry Ringen moves

Second: Stacey Popovich seconds

Discussion: None

Vote: Carried by unanimous vote

5. Consider the appointment of Jonathan Martin

Motion: To nominate Jon Martin to fill vacated board seat

Moved: Troy Stinson moves

Second: Stacey Popovich seconds

Discussion: None

Vote: Carried by unanimous vote

Motion: To appoint Jon Martin to vacated board seat

Moved: Troy Stinson moves

Second: Stacey Popovich seconds

Discussion: None

Vote: Carried by unanimous vote

6. Consider Election of Officers

Board tables motion for next meeting with a full board present.

7. President's Welcome and Remarks and Rules of Conduct

President Stinson welcomes everyone at the meeting and welcomes board members from Falcon Highlands.

Kevin Haas, a board member from Falcon Highlands, speaks to the board. He is hoping Woodmen Hills may be able to help Falcon Highlands with their water situation by opening an existing interconnect between the two communities and enabling Challenger homes to build – adding that Falcon Highlands would benefit from water taps, and WHMD would benefit from sewer taps.

Carter introduces the enterprise directors and explains their interest in helping Falcon Highlands.

Room recites Pledge of Allegiance.

8. Public Comment Regarding Current Board Business Not on the Agenda

None

9. Approval/Disapproval of the April 27, 2023, Board Meeting Minutes

Motion: To approve April 27 board meeting minutes

Moved: Sherry Ringen moves

Second: Stacey Popovich seconds

Discussion: None

Vote: Carried by unanimous vote

10. Consent Agenda. The items listed below are a group of items to be acted on with a single motion and vote by the Board. Any item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second and vote by the Board.

a. Ratification of Special Line of Credit Fee Disclosure Acknowledgement

Motion: To approve Special Line of Credit Fee Disclosure Acknowledgement

Moved: Sherry Ringen moves

Second: Stacey Popovich seconds

Discussion: None

Vote: Carried by unanimous vote

11. Consider approval of Special Engagement Letter with Michael Best & Fredrich LLP

Motion: To approve Special Engagement Letter with Michael Best & Fredrich LLP

Moved: Sherry Ringen moves

Second: Stacey Popovich seconds

Discussion: None

Vote: Carried by unanimous vote

**12. Consider for adoption Resolution Authorizing the Issuance of Tax-Exempt Non-
Revolving Line of Credit, Series 2023**

Bond Council addresses the board over the phone to discuss the resolution.

Motion: To adopt resolution Authorizing the Issuance of Tax-Exempt Non-Revolving Line of Credit, Series 2023

Moves: Troy Stinson moves

Second: Sherry Ringen seconds

Discussion: None

Vote: Carried by unanimous vote

13. Consider for adoption Resolution Adopting a Procurement Policy

Jon Wagner explains the resolution.

Motion: To approve resolution adopting a Procurement Policy

Moves: Sherry Ringen moves

Second: Stacey Popovich seconds

Discussion: None

Vote: Carried by unanimous vote

**14. Consider for adoption Resolution Providing for the Defense and Indemnification of
Directors and Employees of the District**

Jon Wagner explains the resolution.

Motion: To approve Resolution Providing for the Defense and Indemnification of Directors and Employees of the District

Moves: Sherry Ringen moves

Second: Stacey Popovich seconds

Discussion: None

Vote: Carried by unanimous vote

15. Conduct public hearing on budget amendment; consider for adoption Resolution Adopting Second 2023 Budget Amendment

Carter Bullion explains the resolution.

Motion: To open budget hearing

Moves: Stacey Popovich moves

Second: Troy Stinson seconds

Discussion: None

Vote: Carried by unanimous vote

Motion: To close budget hearing

Moves: Stacey Popovich moves

Second: Troy Stinson seconds

Discussion: None

Vote: Carried by unanimous vote

Motion: To approve resolution Adopting Second 2023 Budget Amendment

Moves: Troy Stinson moves

Second: Sherry Ringen seconds

Discussion: None

Vote: Carried by unanimous vote

16. Conduct public hearing on property inclusion; consider for adoption Resolution and Order for Inclusion of 11690 Owl Pl

Motion: To open public hearing

Moves: Sherry Ringen moves

Second: Stacey Popovich seconds

Discussion: None

Vote: Carried by unanimous vote

Motion: To close public hearing

Moves: Sherry Ringen moves

Second: Stacey Popovich seconds

Discussion: None

Vote: Carried by unanimous vote

Motion: To adopt inclusion of 11690 Owl Pl

Moves: Sherry Ringen moves

Second: Stacey Popovich seconds

Discussion: None

Vote: Carried by unanimous vote

17. Conduct public hearing on property inclusion; consider for adoption Resolution and Order for Inclusion of 11745 Owl Pl

Motion: To open public hearing

Moves: Sherry Ringen moves

Second: Stacey Popovich seconds

Discussion: None

Vote: Carried by unanimous vote

Motion: To close public hearing

Moves: Sherry Ringen moves

Second: Stacey Popovich seconds

Discussion: None

Vote: Carried by unanimous vote

Motion: To adopt inclusion of 11745 Owl Pl

Moves: Sherry Ringen moves

Second: Troy Stinson seconds

Discussion: None

Vote: Carried by unanimous vote

18. Attorney's Report

Board has no questions for Blaire Dickhoner on his attorney's report.

19. Approval/Disapproval of Financials

Carter Bullion gives financial report

Parks & Rec financials:

Revenue: \$248,454.36 on a budget of \$254,997.84, 97.4% to budget, 96.7% to budget YTD.

Expenditure: \$130,766.57 on a budget of \$242,024.70, 54.03% to budget, 57% to budget YTD.

Water financials:

Income: \$516,706.76 on a budget of \$410,835.46, 125.77% to budget,

Expenditure: \$183,883 on a budget of \$239,658.92, 76.73% to budget

Wastewater financials:

Income: \$1,275,813.22 on a budget of \$425,051.34, 300.16% to budget

Large amount of revenue came from Grandview tap coming in.

Expenditure: \$213,250.18 on a budget of \$216,825.96, 98.35% to budget

Totals

Total Revenue: \$2,047,542.57 on a budget of \$1,090,884.64, 187.7% to budget

Expenditure: \$531,623.99 on a budget of \$698,509.58, 76.11% to budget

Motion: To approve financials

Moves: Troy Stinson moves

Second: Stacey Popovich seconds

Discussion: None

Vote: Carried by unanimous vote

20. Summary Overview: Parks and Recreation Report

Marcus Graves gives an update on the following topics: The small pool at RCE's circulation pump problems, maintenance department staffing, Balcon Park lighting, Outdoor Pavilion RCE, Gymnasium North Wall, RCE Stucco repair, upcoming events, and community concerns.

21. Summary Overview: Water Report

JD Shivvers gives an update on following topics: Tamlin Pump Station was offline due to Cherokee Metro District experiencing water quality issues, after the water issues were resolved the pump was put back into service. Theriot Pump Station piping being installed, Water Operations Staff conducted a home school tour of Filter Plant 3, and Younger Water update.

22. Summary Overview: Wastewater Report

Wally Eaves gives an update on the following topics: backup bar screen, Owl Place Inclusion, Golf Course water IGA, Grandview Lift Station, aeration to the solids holding basins, meeting with startup company that handles biosolids, 200hp motor installed in Meridian lift station, WWTP operating nicely, Old Pond 3, upcoming annual DMR-QA, work on District Rules and Regulations upgrade, and SCADA upgrades.

23. Items Unfinished from Previous Meeting

Stacey Popovich and Carter Bullion discuss an audit and Tyler implementation.

24. Board Follow-Up on Older Items

None

25. Executive Session for determining positions relative to matters that may be subject to negotiations, CRS 24-6-402(4)(e), namely CMD Water Agreement, Falcon Highlands Global IGA, Golf Course Water Agreement, Solids Holding Parts Agreement, Younger Water Purchase.

Motion: To move into executive session

Moved: Troy Stinson moves

Second: Stacey Popovich seconds

Discussion: None

Vote: Carried by unanimous vote

26. Other Business

None

27. Adjournment

Motion: To adjourn

Moved: Sherry Ringen moves

Second: Stacey Popovich seconds

Discussion: None

Vote: Carried by unanimous vote