

**RESOLUTION
OF THE BOARD OF DIRECTORS OF
WOODMEN HILLS METROPOLITAN DISTRICT
CONCERNING AN AMENDMENT TO THE DISTRICT'S PUBLIC RECORDS REQUEST
POLICY
RESOLUTION NO. 2016-07-28-1**

WHEREAS, WOODMEN HILLS METROPOLITAN DISTRICT (the "District") is a quasi-municipal corporation and political subdivision of the State of Colorado, duly organized pursuant to C.R.S. §§ 32-1-101, *et seq.*, C.R.S.; and

WHEREAS, pursuant to C.R.S. § 32-1-1001(1)(h), the Board of Directors of the District (the "Board") is empowered with the management, control, and supervision of all business and affairs of the District; and

WHEREAS, pursuant to C.R.S. § 32-1-1001(1)(m), the Board is authorized to adopt, amend, and enforce the bylaws and rules and regulations not in conflict with the constitution and laws of Colorado for carrying on the business, objects, and affairs of the Board and the District; and

WHEREAS, pursuant to C.R.S. § 32-1-1001(1)(n), the Board is authorized to have and exercise all rights and powers necessary or incidental to or implied from the specific powers granted to special districts; and

WHEREAS, on March 26, 2015 the Board approved the Woodmen Hills Metropolitan District Public Records Request Policy (the "Open Records Policy"); and

WHEREAS, an expressed policy rationale at the time of adoption of the Open Records Policy was "To prevent unnecessary interference with the regular discharge of the duties of the District and its management...; and

WHEREAS, the Board finds that accepting open records requests in person at the District Office has resulted in staff members becoming unreasonably distracted from the performance of their regular duties; and

WHEREAS, the District is a small, efficiently run metropolitan district that strives to keep user rates low by maintaining staff levels at the minimum amount as is reasonable and necessary to perform the District's core mission; and

WHEREAS, the Board finds it is in the best interests of District residents and its customers to cease accepting in person open records requests at the District Office; and

WHEREAS, in order to accomplish this policy objective, it is necessary to amend Section C.2. of the Open Records Policy by deleting the phrase "or hand delivery" therefrom so that the District's new policy concerning submittal of open records is stated in Section C.2. as follows:

Requests shall only be submitted by mail, fax, or email. Effective July 29, 2016 the District shall no longer accept open records requests by hand delivery.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DISTRICT AS FOLLOWS:

1. Repeal. The Section C.2. of the Woodmen Hills Metropolitan District Public Records Request policy, adopted March 26, 2015, is hereby repealed in its entirety and replaced as set forth immediately below.

2. Adoption. Section C.2. shall state: *Requests shall only be submitted by mail, fax, or email. Effective July 29, 2016 the District shall no longer accept open records requests by hand delivery.*

3. Effective Date. The provisions of this resolution shall take effect as of the date of this resolution.

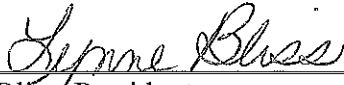
4. Amendment. The District expressly reserves the right to amend, revise, redact, and/or repeal the rules and regulations adopted hereby in whole or in part, from time to time in order to further the purpose of carrying on the business, objects, and affairs of the District. The foregoing shall specifically include, but not be limited to, the right to adopt new rules and regulations and/or policies and procedures as may be necessary, in the Board's discretion.

5. Severability. If any term or provision of this resolution or if any rule or regulation is found to be invalid or unenforceable by a court of competent jurisdiction or by operation of any applicable law, such invalid or unenforceable term or provision shall not affect the validity of the remainder of the resolution or rules and regulations, as a whole, but shall be severed, leaving the remaining terms or provisions in full force and effect. In addition, in lieu of such void or unenforceable provision, here shall automatically be added a provision similar in terms to such illegal, invalid or unenforceable provision so that the resulting reformed provision is legal, valid and enforceable.

[Signature page follows.]

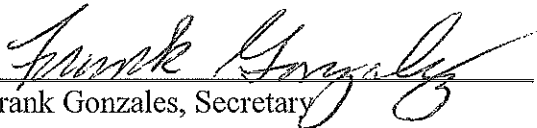
RESOLVED, APPROVED AND ADOPTED THIS 28TH DAY OF JULY, 2016

WOODMEN HILLS METROPOLITAN DISTRICT



Lynne Bliss, President

ATTEST:



Frank Gonzales, Secretary