

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE WOODMEN HILLS METROPOLITAN DISTRICT**

January 25, 2024

Attendance:

Board members present: President Troy Stinson, Vice President Sherry Ringen, Treasurer Stacey Popovich, Secretary Kelsie Ives and Director Jon Martin.

District personnel present: Finance and Administration Director Carter Bullion, Parks and Rec Director Marcus Graves, Water Enterprise Director JD Shivvers, Wastewater Enterprise Director Wally Eaves, and Legal Counsel Jon Wagner

1. Call to Order

Convene: Troy Stinson calls the meeting to order at 5:34 PM

2. Roll Call

Troy Stinson, Sherry Ringen, Kelsie Ives, Jon Martin, and Stacey Popovich present

3. Director Disclosures

No conflicts

4. Approval/Disapproval of Agenda

Motion: To approve agenda with removal of item 15

Moved: Jon Martin moves

Second: Stacey Popovich seconds

Discussion: None

Vote: Carried by unanimous vote

5. President's Welcome and Remarks and Rules of Conduct

Troy Stinson welcomes everyone to the meeting. Room recites Pledge of Allegiance.

6. Public Comment Regarding Current Board Business Not on the Agenda

No public comments

7. Approval/Disapproval of November 16, 2023 Meeting Minutes

Motion: To approve November minutes

Moved: Stacey Popovich Moves

Second: Kelsie Ives Seconds

Discussion: None

Vote: Carried by unanimous vote

8. Approval/Disapproval of corrected June 2023 meeting minutes

Legal Counsel Jon Wagner explains corrected executive session item on June 2023 meeting minutes.

Motion: To approve June 2023 meeting minutes as amended

Moved: Stacey Popovich moves

Second: Sherry Ringen Seconds

Discussion: None

Vote: Carried by unanimous vote

9. Approval/Disapproval of Financials

Carter Bullion gives an overview of the financials for 12/31 and end of year.

Revenue:

Actual: \$990,366.60

Budget: \$1,138,757.21

Budget variance: (\$148,390.61)

YTD actual: \$14,518,315.94

YTD budget: \$13,605,206.15

YTD variance: \$913,109.79

Expenses:

Actual: \$569,989.16

Budget: \$848,156.97

Variance: \$278,167.81

YTD actual: \$9,316,578.18

YTD budget: \$10,133,244.98

YTD variance: \$816,666.80

Motion: To approve 2023 financials

Moved: Stacey Popovich Moves

Second: Sherry Ringen Seconds

Discussion: None

Vote: Carried by unanimous vote

10. Conduct public hearing on budget amendment; consider for adoption Resolution Adopting 2024 Budget Amendment

Carter explains the budget amendment to water.

President Stinson opens and closes budget hearing.

Motion: To approve 2024 budget amendment resolution subject to final legal revisions
Moved: Jon Martin moves
Second: Stacey Popovich seconds
Discussion: None
Vote: Carried by unanimous vote

11. Consider for adoption First Amendment to the IGA with Falcon Highlands Metropolitan District

Carter explains the proposed amendment to the Falcon Highlands IGA for wastewater services. The amendment talks about SFV's and tap fees. Resolution itself will be brought in the March meeting.

12. Consider for adoption of Resolution Designating Meeting Notice Posting Location

Legal counsel explains that at the first meeting of the year a motion should be adopted designating where meeting notices will be placed during the year.

Motion: to adopt Resolution Designating Meeting Notice with first being website and the second being the district office.

Moved: Stacey Popovich moves
Second: Jon Martin seconds
Discussion: None
Vote: Carried by unanimous vote

13. Attorney's Report

Legal counsel discusses the amended restated service plan.

14. Discussion regarding Employee Handbook

Carter explains a couple of issues with the employee handbook and revisions for the board to including increasing holiday pay emergency call-ins. A conversation ensues about how holiday, PTO, and other benefits should be working in the district.

15. Water & Wastewater State of the District Review by District Engineer

Removed from agenda.

16. Parks and Recreation Report

Marcus Graves gives an update on district programs, maintenance to facilities and parks, and other topics including Balcon Park lighting, new treadmills, HVAC upgrades at RCE, and other topics.

17. Water Report

JD Shivvers gives a water report on the Theriot Pump Station progress, Younger Water, New Case skid steer, Bent Grass Residential and Commercial property building, Frozen pipes and meter assemblies during the cold spell, Bac-T results, and other topics.

18. Wastewater Report

Wally Eaves gives an update on new equipment, annual biosolids testing, Waterbury Development negotiations, Grandview Lift Station Design, Extra-territorial wastewater agreement along Grandview Easement, testing, and other topics.

19. Items Unfinished from Previous Meeting

None

20. Board Follow-Up on Older Items

President Stinson asks Carter to follow up on a past contract conversation.

21. Executive Session for purposes of receiving legal advice on specific legal questions under CRS 24-6-402(4)(b), namely related to the IGA with Paint Brush Hills Metropolitan District and the arbitration with Cherokee Metropolitan District.

Motion: To enter executive session at 7:41 PM

Moved: Stacey Popovich moves

Second: Sherry Ringen seconds

Discussion: None

Vote: Carried by unanimous vote

Pursuant to Section 24-6-402(4), C.R.S., the Board did not adopt any proposed policy, position, resolution, rule, regulation or take formal action during the executive session.

The Board reconvened in regular session at 7:54PM

22. Other Business

Board discusses term limits.

23. Adjournment

Motion: To adjourn

Moved: Stacey Popovich

Second: Jon Martin seconds

Discussion: None

Vote: Carried by unanimous vote

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

By 
Kelsie Ives (Mar 28, 2024 17:24 MDT)
Secretary

The foregoing minutes were approved by the Board of Directors on the 22nd day of February, 2024