

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE WOODMEN HILLS METROPOLITAN DISTRICT**

**September 28, 2023**

**Attendance:**

**Board Members present:** President Troy Stinson, Secretary Kelsie Ives, Treasurer Stacey Popovich, and Director Jon Martin.

**District personnel present:** Water Enterprise Director JD Shivvers, Wastewater Enterprise Director Wally Eaves, and Legal Counsel Jon Wagner

**1. Call to Order**

Convene: Troy Stinson calls the meeting to order at 5:33 PM

**2. Roll Call**

Troy Stinson, Jon Martin, Kelsie Ives, and Stacey Popovich present.

Motion: To excuse Sherry Ringen from the meeting

Moved: Stacey Popovich moves

Second: Troy Stinson seconds

Discussion: None

Vote: Carried by unanimous vote

**3. Director Disclosures**

No conflicts.

**4. Approval/Disapproval of Agenda**

Motion: To approve agenda

Moved: Stacey Popovich moves

Second: Jon Martin seconds

Discussion: None

Vote: Carried by unanimous vote

**5. President's Welcome and Remarks and Rules of Conduct**

Troy Stinson welcomes everyone to the meeting. Room recites Pledge of Allegiance.

## **6. Public Comment Regarding Current Board Business Not on the Agenda**

No public comments.

## **7. Approval/Disapproval of Previous Meeting Minutes**

Motion: To approve August minutes

Moved: Stacey Popovich Moves

Second: Troy Stinson Seconds

Discussion: None

Vote: Carried by unanimous vote

## **8. Approval/Disapproval of Financials**

Nothing to approve this evening. Transitioning from Quickbooks to ERP software.

Motion: To table approval/disapproval of financials

Moved: Jon Martin Moves

Second: Troy Stinson Seconds

Discussion: None

Vote: Carried by unanimous vote

## **9. Approval/Disapproval of the 2022 Audit**

Motion: To approve 2022 audit

Moved: Stacey Popovich moves

Second: Jon Martin Moves

Discussion: None

Vote: Carried by unanimous vote

## **10. Approval/Ratification of ICA with Colorado Connections Locating, LLC**

Motion: To ratify ICA with Colorado Connections Locating, LLC

Moved: Troy Stinson moves

Second: Jon Martin seconds

Discussion: None

Vote: Carried by unanimous vote

## **11. Approval of CST Metro “Circle K” Inclusion Agreement**

Motion: To approve CST Metro “Circle K” Inclusion Agreement

Moved: Troy Stinson moves

Second: Jon Martin seconds

Discussion: None

Vote: Carried by unanimous vote

## **12. Attorney's Report**

Jon Wagner provides an update on the CST Metro "Circle K" and Owl Place inclusions.

## **13. Discuss Possible Additions to District Personnel**

Carter Bullion explains need for a district engineer as growth and projects continue. Troy Stinson discusses concerns with infrastructure continuity with other districts.

## **14. District Information Technology Projects**

Carter explains need for new IT infrastructure.

Motion: To expand scope of IT Project

Moved: Stacey Popovich moves

Second: Kelsie Ives seconds

Discussion: None

Vote: Carried by unanimous vote

## **15. Parks and Rec Report**

- New fitness supervisor
- New 3<sup>rd</sup> Shift Custodian
- Balcon Park infrastructure updates
- Community Park infrastructure updates
- Horseshoe Park infrastructure updates
- CCW Park infrastructure updates
- Recreation Management software

## **16. Water Report**

- Theriot Pump Station update
- Younger Water update
- Water service saddle failure on Trissino Heights
- Brown water calls in Falcon Market Place from Tamlin water. Flushed and water cleared
- Training course for new VFD drives at new Theriot Pump Station
- Falcon Highlands Metro District no other projects currently.

## **17. Wastewater Report**

- August DMR
- WET Test
- Heating unit for headworks heater
- Cut ties with UE Compression and brought on Callum and Brown for blower
- Working with DR Horton for Grandview Lift Station
- Five Star on SCASDA upgrades
- 4-Way Ranch water rights
- Portable flow meter
- Meridian Ranch new golf course agreement
- Sludge hauling quotes
- VFD training
- 2024 budget
- Underdrain installation

## **18. Items unfinished from previous meeting**

None

## **19. Follow up on older items**

None

## **20. Executive Session for determining positions relative to matters that may be subject to negotiations, CRS 24-6-402(4)(e), namely the CMD Water Agreement 2024, FHMD Water Operations Agreement, Sludge Hauling Contract, Property Purchase, Golf Course Water Agreement, and Consolidation with FHMD, and for the purposes of receiving legal advice pursuant to CRS 24-6-402(4)(b), namely 2024 District Rates & Fees.**

Motion: To enter executive session

Moved: Troy Stinson moves

Seconded: Jon Martin seconds

Discussion: None

Vote: Carried by unanimous vote

Pursuant to Section 24-6-402(4), C.R.S., the Board did not adopt any proposed policy, position, resolution, rule, regulation or take formal action during the executive session.

## 21. Other Business

Motion: To send Paintbrush Hills MD rate study memorandum

Moved: Troy Stinson moves

Second: Kelsie Ives seconds

Discussion: None

Vote: Carried by unanimous vote

## 22. Adjourn

Motion: To adjourn


Moved: Jon Martin moves

Second: Stacey Popovich seconds

Discussion: None

Vote: Carried by unanimous vote

The foregoing constitutes a true and correct copy of  
the minutes of the above-referenced meeting.

By  \_\_\_\_\_  
Kelsie Ives (Jun 12, 2024 18:18 MDT)

Secretary

The foregoing minutes were approved by the Board of  
Directors on the 26<sup>th</sup> day of October, 2023