

Woodmen Hills Metro District Parks and Recreation

**Summer Landscaping / Maintenance Job**

**Posting Date:**

April 14, 2021

**Summary:**

Through oversight from Maintenance Supervisor, proactively keeps recreational buildings, pools, trails, and parks in orderly condition by performing the following duties.

**Essential Duties:**

Assist in the complete cleanliness of recreation facilities to include the surrounding grounds by: sweeping, mopping, dusting, vacuuming, cleaning, and sanitizing fitness equipment, window panes, windows, locker rooms, restrooms, etc

Assist in maintaining a welcoming appearance in surrounding outside grounds maintenance.

Assist in maintaining building performing minor and routine painting.

Notifies supervisor concerning need for major repairs or additions to lighting, heating, ventilation, equipment, and other major repairs concerns.

Mows lawns, trim shrubbery, and cultivates flowers as necessary.

Assist in set-up/clean-up of special events and sports activities held through Woodmen Hills.

Assist in other maintenance and landscaping projects as may arise.

**Qualifications:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactory. The requirements listed below are representative of the knowledge, skills, and /or ability required.

Driver's License and proof of citizenship a must.

**Apply:**

Send resume to [jedd@whmd.org](mailto:jedd@whmd.org)

Hours: Monday - Friday 7:30 am - 3:30 pm

Starting Date: Monday, May 24

Ending Date: Friday, September 3