

Woodmen Hills Metropolitan District  
Falcon, Colorado

**Job Position**

Collections System Operator 1

**Job Summary**

The Collection System Operator is an integral part of the wastewater operations team who will also communicate and work closely with other treatment plant staff, including other Collection System Operators. This position works under the direction of the Wastewater Supervisor. The Collection System Operator takes daily reads of the lift stations, cleans and maintains the lift stations (including repairs, pulling pumps, adjusting pumping parameters, groundskeeping), uses new state of the art Vactor truck for hydro-jetting and jetting of the sewer lines, using CCTV camera to inspect sewer lines, inspects oil/grease traps and sand/oil separators, prepares reports, wastewater treatment plant groundskeeping, and works on special projects as assigned. The position requires being able to work flexible schedules which at times will include working weekends, holidays, evenings, or "on call" shifts. Ability to work an on-call schedule is mandatory. Job is primarily at the lift stations, in the collections system and at the wastewater treatment plant. Some cross training will be provided in water and wastewater treatment and the water distribution system. Ideal candidate will have a minimum of a high school diploma with a higher education, experience with large scale plumbing, installation of sewer and water lines, able to work in high traffic areas, proficient with spreadsheets and mechanical skills. This is a full-time, year-round position with benefits, including medical, dental, vision and 457 retirement plan. Pay range is \$19-\$29/hour, dependent on qualifications.

**Experience, Knowledge, Skills**

- Desire to have a current State of Colorado Collection Systems Operators Certification (Class "1" or higher), or ability to obtain within one (1) year.
- Knowledge of plumbing, pipes, pumps and electrical applications.
- Knowledge of equipment including SCADA systems, jetting and CCTV equipment, backhoe and skid steer experience
- Ability to perform daily and monthly recordkeeping as well as prepare reports for the Director
- Current Colorado driver's license and acceptable motor vehicle record.
- **Current Commercial Driver's License B with tanker and airbrake endorsement is mandatory.**
- Valid Adult CPR certificate is desired.
- Working knowledge of applications software for Windows environment and Microsoft Office is desired.

**Essential Functions**

- Communicate face to face and by telephone.
- Follow written and/or verbal instructions.
- Establish and maintain effective working relationship with supervisors, Directors, co-workers, and general public.
- Ability to work alone and/or in groups.
- Work flexible hours, including weekends, holidays, and other shifts/times when work demands.
- Work independently, performing all routine collections system operations and handling "alarm" situations.
- Handle difficult situations using tact, patience, and good judgment.
- Responds to alarms and monitors SCADA system.
- Interpret maps, data trends and organize records.
- Perform related duties and responsibilities as assigned.

#### **WORK ENVIRONMENT**

- Work in varied weather conditions.
- Potential exposure to pathogens, high noise levels, fumes or particles; risk of electrical shock.
- Potential exposure to toxic or caustic chemicals used in wastewater treatment.
- Ability to stand, walk, stoop/bend, lift, and/or move items weighing up to 50 pounds and make repetitive motions.
- Manual dexterity sufficient to operate tools, vehicles, and equipment.
- Ability to stand, walk, and stoop with flexibility enough to bend, twist, and reach at all body levels, including overhead to complete necessary work.
- Ability to accurately input, retrieve, and verify work assignments.

Please fill out a Woodmen Hills Metropolitan District job application from the website: <https://www.woodmenhills.org/> and mail/return to the District office at:

Woodmen Hills Metropolitan District

c/o Wastewater Enterprise Director

8046 Eastonville Rd

Peyton, CO 80831

Or scan and submit application and resume via email to [wally.eaves@whmd.org](mailto:wally.eaves@whmd.org)