

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE WOODMEN HILLS METROPOLITAN DISTRICT**

October 23, 2014

Attendance:

Board Members present: Lynne Bliss President, Walter Porter Secretary, Jan Pizzi Treasurer and Frank Gonzalez Director

District personnel present: Gene Cozzolino, Water/Wastewater Director; Lisa Peterson, Administration Director; Shana MacDonald, Park and Rec Director, Tabitha Barile, Administrative Assistant; and Carolynne White (Brownstein Hyatt Farber Schreck), attorney for the District

Guests present: Ron Pace, Dean Bennett and Connie Kalbach

1. Call to order

Convene: President Lynne Bliss opened the regular meeting of the Board of Directors of the Woodmen Hills Metropolitan District at 6:35 PM at the Woodmen Hills Community Center West, 11720 Woodmen Hills Drive, Falcon, Colorado 80831.

2. Roll Call

Roll call: conducted by President Lynne Bliss: Secretary Walter Porter, Treasurer Jan Pizzi and Director Frank Gonzalez were present. Vice-President Steve Kreps was absent.

Motion to excuse Vice-President Kreps from the meeting moved by Director Gonzalez and seconded by Treasurer Pizzi.

Vote: Motion carried unanimously

President Bliss declared the presence of a quorum.

3. President's Welcome and Remarks and Rules of Conduct

President Bliss welcomed Board Members, staff, and guests. She requested that anyone needing to take a cell phone call step into the hall out of consideration for the business meeting and those in attendance.

4. Approval of Agenda

Motion to approve the agenda: Secretary Porter moved and Treasurer Pizzi seconded.

Vote: Carried on a unanimous vote.

5. Public Comment on Items not on the Agenda

President Bliss opened the floor for public comment on items on the agenda.

- Ron Pace brought up concerns regarding his Open Records requests.

6. Approval/Disapproval of Board Minutes

a. Regular Meeting Minutes for September 25, 2014

Motion to approve the September 25, 2014 meeting minutes: Treasurer Pizzi moved and Secretary Porter seconded. No discussion.

Vote: Carried on a unanimous vote.

7. Attorney's comment

Attorney Carolynne White had no comments to bring to the Board other than announcing that the analysis of the current bond structure would be brought up in either the executive session or public session of the November board meeting.

8. Accepting Financials

a. September 2014 Financials:

Motion to approve September 2014 financials: Moved by Treasurer Pizzi and seconded by Secretary Porter.

Vote: motion carried on a unanimous vote.

b. Delinquent Accounts

Administrative Director, Lisa Peterson presented to the board 18 delinquent accounts that would need to be sent to the El Paso County Treasurer. Two notices were sent out to these homeowners via certified mail and there were numerous homeowners on the list, but many had paid. Attorney Carolynne White commented that many homeowners questioned whether there was statute of limitations; however stated that fees/charges from the Metropolitan District for water and sewer do permanently stay with the property.

c. Resolution of Delinquent Accounts

Motion to approve Resolution 10-23 authorizing certification of delinquent accounts for collection by the County Treasurer moved by Treasurer Pizzi and seconded by Secretary Porter.

Discussion: Director Gonzalez questioned whether this was done each year. Attorney Carolynne White commented that it could be done no more than once a year, with a deadline of November 1.

Vote: Carried on a unanimous vote.

9. Parks and Recreation Manager's Report

Board Members received Parks and Recreation report in their packets. Park and Rec Director, Shana MacDonald briefly discussed the following items:

- Fall Festival & Trunk or Treat
- Holiday Activities: Many holiday activities and food drives are currently scheduled throughout the upcoming months. Advertisement efforts have been increased which has resulted in higher enrollment for activities and fitness classes.
- Holiday Hours
- Theft in Locker Rooms
- Winter Closures: Reminder that the recreational facilities follow D49's delays and closures in the event of cold and snow.

10. Water and Wastewater Director's Report

Water and Wastewater Director Gene Cozzolino discussed the Water / Wastewater Report:

Water:

- Transponder Upgrade – Receivers: The third and fourth transceiver is up and reading. These receivers are the data collectors for the meters. Currently in process of looking for location for the fifth transceiver.

Wastewater:

- Bio Shell Pilot Program: the bio shells have been installed along with the air-lines; blower building foundation has been poured; have received blower equipment. The last step is to have the electrical set-up for the blower.
- Pond 4 Dredging: Parker Ag had finished dredging Pond 4 that day.

Other:

- District Holiday Schedule: Water and Wastewater Director Gene Cozzolino requested to make two changes to the current District Holiday schedule. The request to remain open on December 24th and close on December 25th and 26th, as well as to remain open on December 31st and close January 1st and 2nd was agreed upon by the board.

11. Other Business

a. Board Social

The next Board Member Social is scheduled for Saturday, November 8th. Treasurer Pizzi and Secretary Porter agreed to be present.

12. Final Public Comment

President Bliss opened the floor for final public comment and community input:

- Dean Bennett brought up his concerns that he is being double billed. He is paying the water bill at two locations, due to a fire that occurred in his home. President Bliss acknowledged that the matter had been looked into, but each property had to be billed. President Bliss provided the advice to Mr. Bennett to see if his insurance covered "loss of use".

13. Adjournment

There being no further business to come before the Board, Treasurer Pizzi moved to adjourn the meeting at 7:05p.m.

The next regular meeting will be held at 6:30 p.m. on Thursday, November 20, 2014 at the Woodmen Hills Community Center West, 11720 Woodmen Hills Drive, Falcon, CO 80831.



Walter Porter, Secretary