

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE WOODMEN HILLS METROPOLITAN DISTRICT**

**November 20, 2014**

**Attendance:**

**Board Members present:** Lynne Bliss President, Steve Kreps Vice President, Walter Porter Secretary, Jan Pizzi Treasurer and Frank Gonzalez Director

**District personnel present:** Gene Cozzolino, Water/Wastewater Director; Lisa Peterson, Administration Director; Shana MacDonald, Park and Rec Director, Tabitha Barile, Administrative Assistant; and Carolynne White (Brownstein Hyatt Farber Schreck), attorney for the District

**Guests present:** Ron Pace, Maggie Rawell, Connie Kalbach, David Feasel, Judi Tobias and William Chin

**1. Call to order**

Convene: President Lynne Bliss opened the regular meeting of the Board of Directors of the Woodmen Hills Metropolitan District at 5:10pm at the Woodmen Hills Community Center West, 11720 Woodmen Hills Drive, Falcon, Colorado 80831.

**2. Executive Session**

Motion at 5:11 pm by Treasurer Pizzi and seconded by Director Gonzalez to go into executive session to:

- Conference regarding personnel matters, 24-6-402(4)(f)(l), C.R.S. and for conference with legal counsel on specific legal questions related to District contracts, litigation, and the lease of property, as well as discussion and determination of positions in matters that are subject to negotiations, developing strategy for negotiations and instructing negotiators, 24-6-402(4)(a), (b), (e) and (f) C.R.S.

Vote: Motion carried unanimously.

The Board did not engage in substantial discussion of any matter not enumerated in §24-6-402(4) (a), (b), (e), or (f). The Board did not adopt any proposed policy, position, resolution, rule, regulation, or formal action.

Motion to adjourn executive session at 7:27pm: Treasurer Pizzi moved and Secretary Porter seconded.

Vote: Carried on a unanimous vote.

Brief recess declared at 7:28pm by President Bliss to allow guests attending the meeting to enter the room.

**3. Reconvene Meeting in Public Session**

Reconvene into public session at 7:33pm by President Bliss.

**4. Roll Call**

Roll call: conducted by President Lynne Bliss: Vice President Steve Kreps, Secretary Walter Porter, Treasurer Jan Pizzi and Director Frank Gonzalez were present.

President Bliss declared the presence of a quorum.

## **5. President's Welcome and Remarks and Rules of Conduct**

President Bliss welcomed Board Members, staff, and guests. She requested that anyone needing to take a cell phone call step into the hall out of consideration for the business meeting and those in attendance.

President Bliss also announced that all video and audio recordings are to be turned off upon the adjournment of the public meeting and the Board of Directors do not give their consent to the recording of their private conversations.

## **6. Approval of Agenda**

Motion to approve the agenda: Treasurer Pizzi moved and Secretary Porter seconded. No discussion.

Vote: Carried on a unanimous vote.

## **7. Public Comment on Items not on the Agenda**

President Bliss opened the floor for public comment on items on the agenda.

- There were no public comments to come before the Board

## **8. Public Hearing Regarding 2015 Budget**

There were no public comments regarding the 2015 Budget to come before the Board

## **9. Resolution for Adopting 2015 Budget**

President Bliss read Resolution 2014-11-20 to the Public.

Motion to approve Resolution 2014-11-20 to Adopt the 2015 Budget: Treasurer Pizzi moved and Vice President Kreps seconded.

Vote: Carried on a unanimous vote.

## **10. Approval/Disapproval of Board Minutes**

### **a. Regular Meeting Minutes for October 23, 2014**

Motion to approve the regular meeting minutes: Treasurer Pizzi moved and Secretary Porter seconded. No discussion.

Vote: Carried on a unanimous vote.

## **11. Attorney's comment**

Attorney Carolynne White introduced her colleague Mark Bolton to the Board.

## **12. Accepting Financials**

### **a. October 2014 Financials:**

Motion to approve October 2014 financials: Moved by Treasurer Pizzi and seconded by Secretary Porter.

Vote: motion carried on a unanimous vote.

## **13. Parks and Recreation Manager's Report**

Board Members received Parks and Recreation report in their packets. Park and Rec Director, Shana MacDonald briefly discussed the following items:

- Fall Festival & Trunk or Treat: Shana MacDonald commented on the success of this event and thanked those that made it so successful.
- Upcoming Holiday Events
- Winter Maintenance Preparation

#### **14. Water and Wastewater Director's Report**

Water and Wastewater Director Gene Cozzolino discussed the Water / Wastewater Report which encompassed only ½ a month of data:

##### **Water:**

- RTU Replacement: Update on the transponder upgrades: Upgraded 12 Phase 2 RTU Replacements, with 12 left to install.
- Gateway Transponders: RCE has been picked as the location for the fifth Gateway Transponder.

##### **Wastewater:**

- Bio Shell Pilot Program: The bio shells are in place and all the air-lines are complete; blower bldg. is complete; blower equipment is installed; work on the electrical started that day.
- Pond 4: The dredging of Pond 4 has been completed.

#### **14. Other Business**

- a. President Bliss moved the date of the December Board Social to the same time as the Community Potluck on December 18<sup>th</sup>.
- b. President Bliss announced that the new quarterly Woodmen Hills newsletter is out and has been created in effort to increase transparency.
- c. President Bliss also announced that the survey for the Falcon Regional Park Planning will be located on the website for the community to be able to input their ideas on what to put in the park.

#### **17. Final Public Comment**

President Bliss opened the floor for final public comment and community input:

- William Chin asked why the approved financials and the 2015 Budget were not shown to the public. President Bliss and Treasurer Pizzi responded by stating that the 2015 Budget and the approved Financials would be on the website the next day for the public to review.
- William Chin asked about the rec center I.D. card procedure. Park and Rec Director Shana MacDonald clarified that the I.D. cards have not changed; however, that the printer was down momentarily, but that the printer is currently functional.
- Ron Pace commented on the information in the new quarterly newsletter.

#### **18. Executive Session**

Motion at 7:58pm by Secretary Porter and seconded by Vice President Steve to go into executive session to:

- Conference with legal counsel on specific legal questions related to District contracts, litigation, and the lease of property, as well as discussion and determination of positions in matters that are subject to negotiations, developing strategy for negotiations and instructing negotiators, 24-6-402(4)(a), (b), (e) and (f) C.R.S.

Vote: Motion carried unanimously.

The Board did not engage in substantial discussion of any matter not enumerated in §24-6-402(4) (a), (b), (e), or (f). The Board did not adopt any proposed policy, position, resolution, rule, regulation, or formal action.

Motion to adjourn executive session at 8:06pm: Treasurer Pizzi moved and Secretary Porter seconded.

Vote: Carried on a unanimous vote.

### **19. Adjournment**

There being no further business to come before the Board, Treasurer Pizzi moved to adjourn the meeting at 8:07p.m.

The next regular meeting will be held at 6:30 p.m. on Thursday, January 23, 2015 at the Woodmen Hills Community Center West, 11720 Woodmen Hills Drive, Falcon, CO 80831.

  
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Walter Porter, Secretary