

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS
OF THE WOODMEN HILLS METROPOLITAN DISTRICT**

February 27, 2014

Attendance:

Board Members present: Keith Moulton President, Vice President Robert Lovato, Al Kreps Secretary, Jan Pizzi Treasurer

District personnel present: Gene Cozzolino, Water/Wastewater Director; Lisa Peterson, Administration Director; Tabitha Barile, Interim Park and Rec Manager; and Evan Ela (Collins, Cockrel, and Cole), attorney for the District

Guests present: Lynne Bliss, Fran French, Cathy Chaplin, Kathy Caddell, John Craig, Carolyn Craig, Debbie Swensen, Frank Gonzalez, Melissa Hazlett, Amy Schmidt, Steve Kreps, Connie Kalback, Jina St. James, Bob Miller, and other residents.

1. Call to order

Convene: President Keith Moulton opened the regular meeting of the Board of Directors of the Woodmen Hills Metropolitan District at 5:07 p.m. at the Woodmen Hills Community Center West, 11720 Woodmen Hills Drive, Falcon, Colorado 80831.

2. Roll Call

Roll call: conducted by President Moulton, Vice President Robert Lovato, Secretary Al Kreps, and Treasurer Jan Pizzi were present. Director Bryan Mendiola was noted to be out of state.

Motion to excuse Director Mendiola being absent: Vice President Lovato moved and Secretary Kreps seconded.

Vote: vote carried 3:1

President Moulton declared the presence of a quorum.

3. Executive Session

Motion at 5:09 p.m. by Treasurer Pizzi, seconded by Vice President Lovato to go into executive session to:

- Conference with an attorney for the local public body for the purposes of receiving legal advice on specific legal questions concerning potential litigation related to pending subpoenas and wastewater treatment issues pursuant to §24-6-402(4)(b) C.R.S.; and
- Determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators concerning the District's water and wastewater services pursuant to §24-6-402(4)(e) C.R.S.

Vote: Motion carried unanimously.

The Board did not engage in substantial discussion of any matter not enumerated in §24-6-402(4)(a),(b), or (e). The Board did not adopt any proposed policy, position, resolution, rule, regulation, or formal action.

Motion to adjourn executive session at 6:35 p.m.: Secretary Kreps moved, Vice President Robert Lovato seconded.

Vote: Carried on a unanimous vote.

Brief recess declared at 6:36p.m. by President Moulton to allow guests attending the meeting to enter the room.

4. Reconvene Meeting in Public Session

Reconvene into public session at 6:40p.m. By President Moulton. He explained Vice President Robert Lovato had a prior engagement and that Director Bryan Mendiola was out of state.

5. President's Welcome and Remarks and Rules of Conduct

President Moulton welcomed Board Members, staff, and guests. He requested that anyone needing to take a cell phone call step into the hall out of consideration for the business meeting and those in attendance.

6. Approval of Agenda

Motion to approve the agenda: Secretary Kreps moved and Treasurer Pizzi seconded.

Discussion: Attorney Evan Ela asked to add an additional line to the agenda under the Attorney's Report to discuss the YMCA contract.

Motion to approve the amended agenda: Secretary Kreps moved and Treasurer Pizzi seconded.

7. Public Comment on Items not on the Agenda

President Moulton opened the floor for public comment on items on the agenda.

- Debbie Swenson spoke on the recreational facilities policy on closing due to inclement weather. She requested that the current policy, which coincides with D49's closures and delays, be reviewed.
- Bob Miller requested information regarding how much the District was being billed for street lighting compared to how much the district was charging residents in their monthly bill.

8. Approval/Disapproval of Board Minutes

a. **Regular Board Meeting January 23, 2014**

b. **Special Board Meeting February 11, 2014**

Motion to approve both meeting minutes: Treasurer Pizzi moved, Secretary Kreps seconded. No discussion.

Vote: carried on unanimous vote.

9. Attorney's report

Attorney Evan Ela discussed the following issue with the Board:

- County Lawsuit – Pond #4: The District filed their answer to the county in February and has yet to hear back a response.
- Revised Employee Handbook: The employee handbook is reviewed periodically and the revised version was presented.

Motion to adopt the February 27th, 2014 Revised Employee Handbook: Secretary Kreps moved, Treasurer Pizzi seconded. No discussion.

Vote: carried on unanimous vote.

- YMCA Proposed Contract: Draft of the contract to be proposed to the YMCA was brought up for discussion. YMCA contract would generate possible savings of \$215,000 annually. President Moulton opened the forum for public comment. The following remarks from residents were made.

- Prevention of issues that occurred last time the recreational facilities were run by the YMCA

- o Cost and Length of proposed contract

Motion to submit proposed contract to the YMCA: Secretary Kreps moved, Treasurer Pizzi seconded. No discussion.

Vote: carried on unanimous vote.

10. Treasurer's Report

Board Members received a summary of the January financial statement in their packets. Treasurer Pizzi reviewed the financial statements and gave the Treasurer's report stating that everything was on target.

11. Accepting Financials

a. January Financial Report:

Motion to approve January financials: Moved by Secretary Kreps, seconded by Treasurer Pizzi. No discussion.

Vote: motion carried unanimously vote.

12. Parks and Recreation Manager's Report

Board Members received Parks and Recreation report in their packets. Tabitha Barile briefly discussed the following items:

- Upcoming Programs and Events:
 - o New Pre-Registration Fitness Classes
 - o St. Patty's Day Sports Expo and Parade
 - o Spring "Into Fitness" Break 2014
 - o Spring Soccer
- 2014 Landscape Contract: Gene noted that the 2014 Landscape Contract has been advertised for bid

13. District Manager's Report

Mr. Cozzolino discussed the following items with the Board:

Water:

- RTU Replacement: Update on the transponder upgrades: Upgraded 1 Phase 1 Replacement and 73 Phase 2 replacements. 400 left to install.
- Falcon Highlands Emergency Water Connection Request: Gene recommends continuing negotiations to develop rates and will create a point sheet which will be proposed to board once completed.

Motion to continue working with Falcon Highlands Metropolitan District: Treasurer Pizzi moved, seconded by Secretary Kreps. No Discussion.

Vote: motion carried unanimously vote.

Wastewater:

- TDS (Total Dissolve Solids) Study: Sampling and testing has been started in respect to the new permitting of the wastewater treatment plant upgrade.
- Wastewater Compliance Systems – Bio Domes – Draft Proposal: President Moulton explains to public the process of bio domes and the short term/long term plans.

14. Old Business

- Electronic Communications: Administrative Director Lisa Peterson asks residents if issues discussed in previous board meetings, regarding electronic communications, has been handled to their liking. Residents agree.

- El Paso County Election: Lisa Peterson states that the El Paso is requesting that WHMD donate their facility as a free polling place during the county election.

15. New Business

- Black Squirrel: President Moulton encourages the scheduling of a tour of our facilities with Black Squirrel Board Members to improve communications.

16. Other Business

There was no Other Business to come before the Board.


17. Final Public Comment

President Moulton opened the floor for final public comment and community input. There were no members of the public who wished to speak.

a. Adjournment

There being no further business to come before the Board, Treasurer Pizzi moved to adjourn the meeting at 8:42 p.m.

The next regular meeting will be held at 6:30 p.m. on Thursday, March 27, 2013 at the Woodmen Hills Community Center West, 11720 Woodmen Hills Drive, Falcon, CO 80831.



Al Kreps, Secretary