

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE WOODMEN HILLS METROPOLITAN DISTRICT**

June 25, 2014

Attendance:

Board Members present: Lynne Bliss President, Steve Kreps Vice President, Walter Porter Secretary, and Jan Pizzi Treasurer.

District personnel present: Gene Cozzolino, Water/Wastewater Director; Lisa Peterson, Administration Director; Shana MacDonald, Park and Rec Director, Tabitha Barile, Administrative Assistant; and Evan Ela (Collins, Cockrel, and Cole), attorney for the District

Guests present: Lindsey Harrison, Cary Reimers, Meribeth Bennish, Debbie Swensen, Kathy Caddell, Rose DiCenso, Tony DiCenso, and Ron Pace.

1. Call to order

Convene: President Lynne Bliss opened the regular meeting of the Board of Directors of the Woodmen Hills Metropolitan District at 5:30pm at the Woodmen Hills Community Center West, 11720 Woodmen Hills Drive, Falcon, Colorado 80831.

2. Roll Call

Roll call: conducted by President Lynne Bliss: Vice President Steve Kreps, Secretary Walter Porter, and Treasurer Jan Pizzi were present. Director Bryan Mendiola was absent. President Bliss declared the presence of a quorum.

3. Executive Session

Motion at 5:32 pm by Treasurer Pizzi and seconded by Vice President Kreps to go into executive session to:

- Conference with legal counsel on specific legal questions related to District contracts, litigation, and the lease of property, as well as discussion and determination of positions in matters that are subject to negotiations, developing strategy for negotiations and instructing negotiators, 24-6-402(4)(a),(b),(e) and (f) C.R.S.

Vote: Motion carried unanimously.

The Board did not engage in substantial discussion of any matter not enumerated in §24-6-402(4) (a), (b), (e), or (f). The Board did not adopt any proposed policy, position, resolution, rule, regulation, or formal action.

Motion to adjourn executive session at 6:35pm: Treasurer Pizzi moved and President Bliss seconded.

Vote: Carried on a unanimous vote.

Brief recess declared at 6:36pm by President Bliss to allow guests attending the meeting to enter the room.

4. Reconvene Meeting in Public Session

Reconvene into public session at 6:41pm by President Bliss.

5. President's Welcome and Remarks and Rules of Conduct

President Bliss welcomed Board Members, staff, and guests. She requested that anyone needing to take a cell phone call step into the hall out of consideration for the business meeting and those in attendance.

6. Approval of Agenda

Motion to approve the agenda: Treasurer Pizzi moved and Secretary Porter seconded.

Vote: Carried on a unanimous vote.

7. Public Comment on Items not on the Agenda

President Bliss opened the floor for public comment on items on the agenda.

- Tony DiCenso brought up concerns regarding the maintenance and cleaning at CCW. Park & Rec Director, Shana MacDonald, acknowledged these issues and ensured that she was currently looking into this and would address any issues she came across.
- Rose DiCenso brought up concerns regarding the loss of certain fitness classes at the recreational facilities. She expressed her concerns that although the fees were being raised, the classes and services were being cut. President Bliss responded by stating that it was an issue with money and on balancing the needs of the residents using the recreational facilities and those not using the facilities. Park and Rec Director, Shana MacDonald, also stated that the current rates are cheaper and expire later than they did in 2004. President Bliss and Shana MacDonald both welcomed feedback from residents to assist in finding the balance amongst residents.

8. Approval/Disapproval of Board Minutes

a. Special Meeting Minutes for June 11th and June 17th, 2014

Motion to approve both special meeting minutes: Treasurer Pizzi moved and Vice President Kreps seconded. No discussion.

Vote: Carried on a unanimous vote.

9. Attorney's report

Attorney Evan Ela discussed the following issue with the Board:

- Amend Current Open Records Policy: Evan Ela recommended that Woodmen Hills Metropolitan District should amend their current Open Records Policy to adhere to the new changes that were made to the Colorado Open Records Act.

Motion to amend the WHMD Open Records Policy and to have posted on website by July 1st, 2014: Treasurer Pizzi moved and Vice President Kreps seconded.

Vote: carried on unanimous vote

10. Treasurer's Report

Board Members received a summary of the May 2014 financial statement in their packets. Treasurer Pizzi acknowledged that everything was on target; however, there was an increase in Legal Fees due to the 42 CORA requests done from January – May, 2014.

11. Accepting Financials

a. May Financial Report:

Motion to approve May financials: Moved by Treasurer Pizzi and seconded by Secretary Porter.

Vote: motion carried on a unanimous vote.

12. Parks and Recreation Manager's Report

Board Members received Parks and Recreation report in their packets. Park and Rec Director, Shana MacDonald briefly discussed the following items:

- Aquatics Supervisor Job Opening
- Mini-Camps for Kids
- 4th of July Pancake Breakfast
- Youth Field Trips
- Active Adult Tennis Tournaments
- Baseball Clinic
- Increase in Active Adult Programs
- Church Proposal: Shana brought forth the Church Proposal to use CCW for approval from the board.

Motion to approve the proposal: Secretary Porter moved and Treasurer Pizzi seconded. Treasurer Pizzi acknowledged that this proposal was on a 30 day basis.

Vote: motion carried on a unanimous vote.

13. Water and Wastewater Director's Report

Water and Wastewater Director, Gene Cozzolino discussed the following items with the Board:

Water:

- RTU Replacement: Update on the transponder upgrades: Upgraded 67 Phase 2 transponder upgrades.
- LFH-3 Motor Replacement: The motor had an internal short and the power cable shorted too. Both would need to be replaced. President Bliss questioned when this needed to be done and Gene Cozzolino responded as soon as possible.

Wastewater:

- Falcon Highlands Lift Station: Ordered new impeller to handle the ongoing debris problem. Also, a flow measurement was scheduled to be installed a week after the board meeting, this would assist with state reporting.
- Pond 4: Bids for the sludge removal of Pond 4 was held on June 26th, 2014 and Gene Cozzolino will bring the numbers to July's Board Meeting.

Other:

- Budget Meeting Dates: Gene Cozzolino explained that it was time to begin the 2015 Budget process so the budget would be presented by October and approved by October 31st, 2014. Treasurer Pizzi explained the process and President Lynne recommended that Treasurer Pizzi takes part in the budget meetings, also Vice President Kreps volunteered to oversee the Budget meetings too.
- Water Conservation Schedule: Gene Cozzolino also addressed a question from May's Board Meeting regarding the Water Conservation Schedule. He stated that it is listed on the Conservation Schedule that hand watering (which included car washing) is only allowed on the designated days and times.

14. Old Business

There was no Old Business to come before the Board

15. New Business

There was no New Business to come before the Board

16. Other Business

17. Final Public Comment

President Bliss opened the floor for final public comment and community input.

- Woodmen Hills Filing 11 President, Joshua Killelt announced that Filing 11 would be having their annual Fun Day that upcoming Saturday and would like to use the WHMD trash receptacles as they have years past. Park and Rec Director Shana MacDonald replied that they could.
- Ron Pace made the following suggestions:
 - Update website layout so those not as tech-savvy could navigate.
 - Bring CORA request fulfillment in-house to save money.
 - Operators that use the trucks should pay for gas and the District should train those that live close by to handle emergencies.

Vice President Steve Kreps acknowledged Pace's comments and stated that the Board would be in discussion regarding these issues.

18. Adjournment

There being no further business to come before the Board, Treasurer Pizzi moved to adjourn the meeting at 7:26p.m.

The next regular meeting will be held at 6:30 p.m. on Thursday, July 24, 2014 at the Woodmen Hills Community Center West, 11720 Woodmen Hills Drive, Falcon, CO 80831.



Walter Porter, Secretary