

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE WOODMEN HILLS METROPOLITAN DISTRICT**

March 27, 2014

Attendance:

Board Members present: Keith Moulton President, Al Kreps Secretary, Jan Pizzi Treasurer, and Bryan Mendiola Director.

District personnel present: Gene Cozzolino, Water/Wastewater Director; Lisa Peterson, Administration Director; Tabitha Barile, Interim Park and Rec Manager; and Evan Ela (Collins, Cockrel, and Cole), attorney for the District

Guests present: Melissa Hazlett, Fran French, Connie Kalback, Shawn and Aurora Smellie, Walter Porter, Lance and Sherri Poyné, Amy Schmidt, Nicole Dillon, Allison Griffin, Steve Kreps, Ron Pace, Judi Tobias, Lynne Shaw, and Frank Gonzalez

1. Call to order

Convene: President Keith Moulton opened the regular meeting of the Board of Directors of the Woodmen Hills Metropolitan District at 5:35pm at the Woodmen Hills Community Center West, 11720 Woodmen Hills Drive, Falcon, Colorado 80831.

2. Roll Call

Roll call: conducted by President Moulton, Secretary Al Kreps, Treasurer Jan Pizzi, and Director Bryan Mendiola were present. Vice President Robert Lovato was absent. President Moulton declared the presence of a quorum.

3. Executive Session

Motion at 5:36 pm by Secretary Kreps and seconded by Director Mendiola to go into executive session to:

- Conference with an attorney for the local public body for the purposes of receiving legal advice on specific legal questions concerning potential litigation related to pending subpoenas and wastewater treatment issues pursuant to §24-6-402(4)(b) C.R.S.; and
- Determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators concerning the District's water and wastewater services pursuant to §24-6-402(4)(e) C.R.S.

Vote: Motion carried unanimously.

The Board did not engage in substantial discussion of any matter not enumerated in §24-6-402(4)(a),(b), or (e). The Board did not adopt any proposed policy, position, resolution, rule, regulation, or formal action.

Motion to adjourn executive session at 6:50pm: Treasurer Pizzi moved and President Moulton seconded.

Vote: Carried on a unanimous vote.

Brief recess declared at 6:52pm by President Moulton to allow guests attending the meeting to enter the room.

4. Reconvene Meeting in Public Session

Reconvene into public session at 6:55pm by President Moulton.

5. President's Welcome and Remarks and Rules of Conduct

President Moulton welcomed Board Members, staff, and guests. He requested that anyone needing to take a cell phone call step into the hall out of consideration for the business meeting and those in attendance.

6. Approval of Agenda

Motion to approve the agenda: Director Mendiola moved and Treasurer Pizzi seconded.

Vote: Carried on a unanimous vote.

7. Public Comment on Items not on the Agenda

President Moulton opened the floor for public comment on items on the agenda.

- Shawn Smellie brought up discussion concerning rec center hours and the possibility of reinstating the hours of Noon - 4:00PM. President Moulton declared that they are amidst negotiations with a potential new Park and Rec Director. Once a new Park and Rec Director were appointed then it would be up to them to pursue the possibility of opening during Noon – 4:00PM.
- Nicole Dillon brought up issues pertaining to personnel. President Moulton clarified these matters were not to be discussed during a Board Meeting since the Board did not oversee personnel issues.
- Ron Pace brought up concerns regarding open records requests.

8. Approval/Disapproval of Board Minutes

a. Regular Board Meeting February 27, 2014

Motion to approve meeting minutes: Treasurer Pizzi moved and Secretary Kreps seconded. No discussion.

Vote: Carried on a unanimous vote.

9. Attorney's report

Attorney Evan Ela discussed the following issue with the Board:

- Consider Intergovernmental Agreement with Cherokee Metropolitan District: Evan Ela recommended renewing IGA with Cherokee Metro for a 2 year agreement.

Motion to renew IGA with Cherokee Metro: Secretary Kreps moved and Treasurer Pizzi seconded. No discussion.

Vote: carried on unanimous vote

- Consider Intergovernmental Agreement with 4-Way Ranch Metropolitan District: This IGA is still under negotiations and the issue is tabled until April, 2014.
- County Lawsuit – Pond #4: Evan Ela gave a brief update on the current lawsuit.

10. Treasurer's Report

Board Members received a summary of the February financial statement in their packets. Administrative Director Lisa Peterson reviewed the financial statements and gave the Treasurer's report stating that everything was on target.

11. Accepting Financials

a. February Financial Report:

Motion to approve February financials: Moved by Secretary Kreps and seconded by Treasurer Pizzi. There was a short discussion pertaining lack of tap fees, low usage, and looking into new accounting software.

Vote: motion carried on a unanimous vote.

12. Parks and Recreation Manager's Report

Board Members received Parks and Recreation report in their packets. Tabitha Barile briefly discussed the following items:

- Spring Soccer
- Annual Easter Egg Hunt
- Balcon Park Repairs
- Landscaping Bids

13. Water and Wastewater Manager's Report

Mr. Cozzolino discussed the following items with the Board:

Water:

- RTU Replacement: Update on the transponder upgrades: Upgraded 122 Phase 2 transponder upgrades.
- Repaired Fire Hydrant: Fire hydrant at Eastonville and Midnight was repaired due to damage caused by an auto accident.

Wastewater:

- 4" maintenance pump: Gene Cozzolino requested approval to purchase a 4" portable maintenance pump to be used for maintenance operations. The pump would also provide assistance in an emergency situation at a lift station or blocked sewer mainline. Gene also mentioned the possibility of an insurance grant that can recover 50% of the cost.

Motion to approve the purchase of the used pump under the conditions that the District submits their application for the insurance grant: Moved by Director Meniola and seconded by Treasurer Pizzi. No discussion.

Vote: motion carried on a unanimous vote.

- New Wastewater Operators: The District has hired two new Wastewater Operators.

14. Old Business

There was no Old Business to come before the Board

15. New Business

There was no New Business to come before the Board

16. Other Business

- Financial Seminar: Director Mendiola offered the suggestion of offering a financial investing seminar.
- Webpage: Discussion on the new website was brought up and the amount of information to post – primarily regarding old meeting minutes and financials from years prior.

17. Final Public Comment

President Moulton opened the floor for final public comment and community input.

- Amy Schmidt brought up concerns on the price of requesting open records. She also inquired about the Park and Rec Director position. President Moulton acknowledged that there were three candidates. One had backed out and the other two had been interviewed. President Moulton expected to know more about the position being filled that following Monday.
- Melissa Hazlett commented on the cost of street lights. Secretary Kreps stated that the issue was being investigated. The revenue from the street lights, in the monthly bill, is put towards the parks and rec.
- Discussion took place regarding an email blast being sent out about the YMCA negotiations and the hiring of a new Park and Rec Director. President Moulton stated that an eblast would be put out regarding this.

18. Adjournment

There being no further business to come before the Board, Treasurer Pizzi moved to adjourn the meeting at 8:15 p.m.

The next regular meeting will be held at 6:30 p.m. on Thursday, April 24, 2014 at the Woodmen Hills Community Center West, 11720 Woodmen Hills Drive, Falcon, CO 80831.



Al Kreps, Secretary